

***Minutes not formally approved until Regular Board Meeting on September 4, 2018.***

Village President Patricia Tiarks called the Board Meeting to order at 7:00 PM at the Village Hall Board Room.

**ROLL CALL**

Present: Village President Patricia Tiarks, Trustees Marc Van Gompel, Jerry Orvis, Thomas Sardina, Michael Thew and Mark Holdmann. William Benjamin, On Phone at 8:15 PM

Also present: Administrator Kayla Chadwick

**PERSONS DESIRING TO BE HEARD:** None

**CONSENT AGENDA:**

- 1) July 17, 2018 Regular Meeting Minutes
- 2) Current Invoices
- 3) July Statement of Revenues and Expenditures
- 4) Game License Amendment for Arriba Mexican Restaurant LLC, (2 Pool Tables and 3 amusement machines)
- 5) July Monthly Department Reports
- 6) Bartender Licenses

Motion by Orvis; second by Sardina to approve Consent Agenda. Motion carried unanimously.

**COMMUNICATIONS:** None

**COMMITTEE REPORTS****Building Board**

Trustee Van Gompel reported the following Occupancy permits were approved:

OTTRC Exteriors LLC, 5139 N. 124 Street

City of Refuge Kingdom Ministry Institute, 4779 N. 126 Street

Trustee Van Gompel reported the following building permits were approved:

5139 N. 124 Street, Sign

12601 W. Hampton Ave., Sign, giving a 6 month grace period to obtain permanent signage

13111 W. Silver Spring Drive, Sign

**Old Business**

Trustee Van Gompel reported the following Occupancy permits were approved for 8 months per stipulations by Building Board:

Casanovas Outdoor Adventures aka Casanovas Performance Motorsports, 4561 N. 124 Street

Casanovas Outdoor Adventures aka Casanovas Performance Motorsports, 12450 W. Arden Place

**Finance Committee**

Trustee Thew reported the current invoices were reviewed and approved. Trustee Thew reported the July Statement of Revenues and Expenditures were approved.

**Library Board**

Trustee Sardina reported the Library Board met. Various items were discussed.

**Park & Recreation Commission**

Trustee Orvis reported on various items from the Park & recreation Commission.

**REPORT OF THE ADMINISTRATOR** Administrator Chadwick reported on National Night Out, GFOA

Award, down trees, playground sign and budget.

### NEW BUSINESS

- A) Public Hearing on a Large Gathering Permit for Shaun Bowe for the Hot Rods on Hampton Event on Sunday, September 9, 2018 in accordance with Section 30-303 of the Municipal Code.

The Public Hearing opened at 7:06 PM.

Shaun Bowe presented plans for the 2019 Hot Rods on Hampton. He requested a portion of the large gathering fee be donated to the St. Agnes Food Pantry. That request will be put on a future agenda for consideration.

The Public Hearing closed at 7:15 PM.

- B) Motion by Thew; second by Orvis to approve the Large Gathering Permit for Shaun Bowe for the Hot Rods on Hampton Event on Sunday, September 9, 2018 Motion carried unanimously.
- C) Motion by Thew; second by Sardina on approving a request from Shawn Bowe for an exemption from 4-131(2)(b) of the Municipal Code regarding Outside Consumption of Alcoholic Beverages for the Hot Rods on Hampton Event on September 9, 2018. Motion carried unanimously.
- D) Motion by Van Gompel; second by Sardina to approve a Request from Shawn Bowe for an extension of premise for Bottoms Up in conjunction with the Hot Rods on Hampton Event on September 9, 2018. Motion carried unanimously.
- E) Motion by Thew; second by Orvis to approve a Request from Cardinal Club II, LLC to set up booth to sell beverages (Soda, Water, Beer and Bloody Mary's) during the Hotrods on Hampton event on September 9, 2018 and an extension of premise for same event. Motion carried unanimously.
- F) Motion by Thew; second by Sardina to approve proposal for Software and Services from BS&A Software. Motion carried unanimously.
- G) Motion by Van Gompel; second by Sardina to approve Purchase of a Server for Village Hall. Motion carried unanimously.
- H) Motion by Thew; second by Holdmann to approve an Agreement with Zimmerman Architectural Studios for design services for a Community Building Remodel. Motion carried unanimously.
- I) Motion by Van Gompel; second by Orvis to approve Sunday, October 28, 2018 from 1:00 PM to 4:00 PM as the 2018 Halloween Trick or Treat Hours. Motion carried 5-1 with Thew opposed.
- J) Motion by Thew; second by Orvis to approve Postage Payments for the Caboose Newsletter. Motion carried unanimously.

### CLOSED SESSION

The Board may consider convening into Closed Session pursuant to Section 19.85(1) (c) to consider employment, promotion, compensation or performance evaluation of any public employee.

#### Items of Discussion:

1. Village Administrator Evaluation
2. 2019 Non-Represented Employee Wages

Motion by Van Gompel; second by Orvis to adjourn into Closed Session. Motion carried unanimously. The Board went into Closed Session at 8:11 PM.

#### OPEN SESSION

Motion by Orvis; second by Sardina to return to Open Session. Motion carried unanimously. The Board returned to Open Session at 9:35 PM.

The Board took no formal action on closed session items.

#### ADJOURNMENT

Motion by Sardina; second by Orvis to adjourn. Motion carried unanimously. The meeting was adjourned at 9:39 PM.

Submitted by:  
Kayla Chadwick  
Village Administrator/Clerk

Approval Date: \_\_\_\_\_  
Correction/Amendment